**Generic Risk Assessment Index Hazard Ratings:**

|  |  |  |
| --- | --- | --- |
| **Likelihood:**   1. = Impossible 2. = Very Unlikely 3. = Possible 4. = Likely 5. = Probable 6. = Imminent | **Severity:**  0= No Effect  1= Minor: Superficial Injury, minor first aid required.  2=Moderate: Hospital treatment  3= Serious: Urgent medical attention.  4= Major: Single major injury (RIDDOR) or death.  5= Catastrophic: Many serious | **Significance (Likelihood x Severity):**  0 = Very low: Monitor annually to ensure likelihood does not increase.  2-4 = Low: Monitor to maintain standards. Consider the possibility of lower consequence system.  5-9 = Moderate: Plan reduction of likelihood of event. Consider design of lower consequence system. Judge priority.  10-12 = Medium: Seek longer term means of reducing likelihood to lowest possible level. Seek design of lower consequence system as a priority.  15-16 = High: Immediate plan of action. Reduce likelihood. Consider design of lower consequence system.  20-25 = Very High: Immediate plan of action required. |

Covid 19

**Work Safe Policy:**

Ripblast Limited operate a Work Safe Policy where by any personnel engaged by Ripblast Limited hold the right to refuse to work should they believe a situation to be unsafe, no disciplinary action shall be taken against the person for a refusal to work on these grounds. Any unsafe condition should be reported to your Line Manager immediately.

Should you witness any other person working in an unsafe manner you should inform the person of the unsafe condition and then inform you Line Manager.

Remember that you are responsible for identifying potential hazards in the tasks that you undertake. If the task has not been risk assessed with a safe method of work developed or if the existing risk assessment and safe method of work is inaccurate then do not carry out the work, inform your Line Manager who will ensure that a risk assessment and safe method of work are developed.

*If you have any queries relating to these risk assessments your first port of call is your Line Manager who will ensure that you report to the correct person to have your queries answered. DO NOT start work until you are clear on the controls detailed within the Risk Assessments and have signed to confirm your understanding*

**Risk Assessment Title:**

**Covid 19**

Persons at Risk:

Employees

Other Workers

Public

Visitors

Disabled

Pregnant

Young Persons

Trainee

**Reviewed: 15/05/2020**

**Personal Protective Equipment (PPE):** Eye:

Below are detailed the minimum standards of PPE to be worn by all personnel engaged by Ripblast Limited when carrying out works related to this risk assessment. Regular inspections checking on the use of PPE will be carried out.

|  |  |
| --- | --- |
| Gloves: | Footwear: |
| Hearing: | Clothing: |
| Head: | Respiratory: |

Entry to Premises

**Control Measures to be Adopted**

**Hazard Type**

Initial

Significance

Risk After Control

Likelihood

Severity

Significance

1

4

16

4

**Microorganisms / biohazards**

- All personnel, distance themselves at 2M distances, until requested to be temperature checked.

- All personnel entering the premises, have their temperature checked prior to entry to the premises, including employees and visitors, with records kept.

- Any personnel with a raised temperature will be sent home to self-isolate IMMEDIATELY.

- All personnel will use the supplied hand cleaner before entering the premises, including employees and visitors.

**Microorganisms / biohazards**

1

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General

* If you display any of the governmental recommended symptoms, self-isolate, **DO NOT** report to work, seek medical advice as per current government advice.
* If members of your immediate family show any signs or symptoms - self isolate - **DO NOT** report to work for guidance.
* Contact the company if you require to self-isolate.
* If you develop any symptoms whilst at work, inform your line manager and return home to self-isolate **IMMEDIATELY**.
* All personnel will be temperature checked upon arrival, with records kept.
* Any personnel displaying a raised temperature, will be sent home to self-isolate IMMEDIATELY.
* Ensure good social distancing - at least 2m - as recommended in accordance with government guidelines.
* If employees observe breaches of social distancing, they are to report this to the SMT **IMMEDIATELY**.
* Where social distancing cannot be maintained, use back-to-back or side-to-side working (rather than face-to-face) whenever possible.
* Reduction of the number of people each person has contact with by using ‘fixed teams or partnering’ (so each person works with only a few others).
* Clean hands for 20 seconds, using supplied products or soap and water prior to starting a shift, during the shift and when removing gloves to eat or drink as well as at the end of the shift.
* Ensure you do not touch your face without clean hands.
* When passing equipment from one person to another maintain suitable social distancing practices wherever possible.
* All equipment to be regularly washed with relevant cleaning products where applicable and safe to do so.
* If you cough or sneeze, ensure you use a tissue or the crook of your arm. Ensure you dispose of any used tissues immediately and safely. Also clean your hands.
* Do not share food or drink with other employees.
* When using the communal areas, keep to the 2m social distancing **AT ALL** times.
* ALL tables will be sanitised between staggered breaks.
* When entering buildings, use the hand sanitiser supplied.
* Observe the 2M social distancing guidelines when travelling to and from work.
* PPE to be worn in accordance with relevant associated risk assessments.

**Microorganisms / biohazards**

1

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4

Yard

* ALL personnel keep to social distancing rules of 2M where practicable.
* ALL personnel produce their port identification, before accessing the vessel.
* ALL personnel will be temperature checked before accessing the vessel.
* Breaks (as required) are staggered, to ensure social distancing within the communal areas.
* Where social distancing cannot be adhered to, the SMT must be contacted.
* Where social distancing cannot be maintained, use back-to-back or side-to-side working (rather than face-to-face) whenever possible.
* Use of ‘fixed teams or partnering’ (so each person works with only a few others).

1

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16

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Isolation & Symptoms

**Microorganisms / biohazards**

* If you display any of the governmental recommended symptoms, self-isolate, **DO NOT** report for duty, seek medical advice as per current government advice.
* If members of your immediate family show any signs or symptoms - self isolate - **DO NOT** report to work for guidance.

**Microorganisms / biohazards**

1

4

16

4

Offices

- 2M social distancing is to be adhered to at ALL times.

- All PPE and cleaning equipment is supplied by the company.

- Employees are to clean their workstations down with the supplied wipes at the end of the working day.

- Hand gel is supplied on entry to the offices and **MUST** be used.

- If any employee develops any reaction to the supplied hand cleanser, they are to inform the SMT **IMMEDIATELY**.

**Safe Method of Work:**

* Contact the company if you require to self-isolate.
* If you develop any symptoms whilst at work, inform your line manager and return home to self-isolate **IMMEDIATELY**.
* All personnel will be temperature checked upon arrival, with records kept.
* Any personnel displaying a raised temperature, will be sent home to self-isolate **IMMEDIATELY**.
* Ensure good social distancing - at least 2m - as recommended in accordance with government guidelines.
* If employees observe breaches of social distancing, they are to report this to the SMT **IMMEDIATELY**.
* Where social distancing cannot be maintained, use back-to-back or side-to-side working (rather than face-to-face) whenever possible.

- Reduction of the number of people each person has contact with by using ‘fixed teams or partnering’ (so each person works with only a few others).

* Clean hands for 20 seconds, using supplied products or soap and water prior to starting a shift, during the shift and when removing gloves to eat or drink as well as at the end of the shift.
* Ensure you do not touch your face without clean hands.
* When passing equipment from one person to another maintain suitable social distancing practices wherever possible.
* All equipment to be regularly washed with relevant cleaning products where applicable and safe to do so.
* If you cough or sneeze, ensure you use a tissue or the crook of your arm. Ensure you dispose of any used tissues immediately and safely. Also clean your hands.
* Do not share food or drink with other employees.
* When using communal areas, keep to the 2m social distancing **AT ALL** times.
* ALL tables will be sanitised between staggered breaks.
* When entering buildings, use the hand sanitiser supplied.
* Observe the 2M social distancing guidelines when travelling to and from work.
* PPE to be worn in accordance with relevant associated risk assessments.

Arriving at home:

* Wash your hands using soap and water as soon as you return home from work

- Maintain your personal hygiene

- considering showering before and after work.